



Department of Energy

**Environmental Management
Consolidated Business Center
550 Main Street, Room 7-010
Cincinnati, Ohio 45202
(513) 246-0500**

May 12, 2023

EMCBC-00416-23

To: Prospective Offerors

FINAL REQUEST FOR PROPOSAL FOR THE SMALL BUSINESS NATIONWIDE DEACTIVATION, DECOMMISSIONING AND REMOVAL PROCUREMENT

This letter hereby serves as the official notice to prospective Offerors that the Department of Energy (DOE) Office of Environmental Management (EM) is releasing the Final Request for Proposal (RFP) (Solicitation No. 89303322REM000112) for the Small Business (SB) Nationwide Deactivation, Decommissioning and Removal (DD&R) procurement through its Environmental Management Consolidated Business Center (EMCBC). The Final RFP can be found on the EMCBC SB Nationwide DD&R procurement website at <https://www.emcbc.doe.gov/SEB/SBNDDR>.

Questions pertaining to the Final RFP shall be submitted in writing to SBNationwideDDR@emcbc.doe.gov by 11:59 PM Eastern Time on May 22, 2023. Prospective Offerors shall use the enclosed "Final RFP Question Template" when submitting any questions in accordance with Section L provision L.5(g), *Questions*. DOE will post any amendments issued to the Final RFP, responses to questions, and other official communication from the Contracting Officer on the EMCBC SB Nationwide DD&R procurement, SAM.gov and FedConnect websites. Prospective Offerors are encouraged to conduct a thorough review of the Final RFP and submit any questions pertaining to the Final RFP as early as possible, but no later than the date and time shown above to allow for a thorough and timely DOE response for all questions submitted.

The established due date for receipt of proposal submissions is **June 26, 2023** (as specified on the Standard Form (SF33), Solicitation, Offer and Award (See Section A, Block 9)).

Background

On August 31, 2022, DOE released a Request for Information (RFI) for the SB Nationwide DD&R procurement. Responses to the RFI provided critical feedback from industry and detail that was incorporated into the subject Final RFP. The Final RFP is the result of these changes and other considerations made since the release of the RFI.

Notices

The Final RFP specifies all of the requirements for the SB Nationwide DD&R procurement. Any information contained in this cover letter shall not be construed as being part of the Final RFP. Prospective Offerors shall prepare their proposals based solely on the requirements specified in the Final RFP and in any accompanying amendments, if issued.

In order to further the Government's policy of maximizing electronic commerce, electronic media will be the primary method of communication regarding this procurement. The Final RFP, any amendments issued, responses to questions received from prospective Offerors, and other official communications from the DOE will be posted on the EMCBC SB Nationwide DD&R procurement website. Prospective Offerors shall be responsible for reviewing the procurement website regularly for information, notices, and updates regarding the Final RFP.

For convenience, DOE is also posting the Microsoft (MS) Word versions of the following Final RFP Section L Attachments to the procurement website:

Attachment L-1 Performance Guarantee Agreement

Attachment L-2 Key Personnel Standard Resume Format

Attachment L-3 Past Performance Reference Information Form

Attachment L-4 Past Performance Cover Letter and Questionnaire

Attachment L-5 List of Contracts Terminated for Default, Cure Notices, and Conditional Payment of Fee/Profit/Other Incentive Actions

Attachment L-6 Offeror's Proposed Accounting System Information

Attachment L-7 List of DOE Contracts

In the event there is a conflict between the MS Word versions of the Section L Attachments and the current version of the .pdf file for Section L provided on the procurement and beta.sam/FedConnect websites, the .pdf file will control.

Notable points of emphasis in the Final RFP:

- Since the release of the RFI, additional documents have been added to the "Documents Library" tab on the SB Nationwide DD&R procurement website (<https://www.emcbc.doe.gov/SEB/SBNDDR>).
- The first Task Order is included in Section L-8, and includes a Performance Work Statement in support of the DOE EM Energy Technology Engineering Center (ETEC).

In closing, DOE intends to answer any questions pertaining to the Final RFP as thoroughly and efficiently as possible, and looks forward to receiving your proposals in response to the Final RFP.

Sincerely,

Clare M. Rexroad
Contracting Officer
DOE EMCBC

Enclosures:

1. Final RFP Question Template